

The University of Vienna (20 faculties and centres, 178 fields of study, approx. 9.800 members of staff, about 90.000 students) seeks to fill the position from 15.03.2020 of a

**University Assistant (prae doc)
at the Department of Sociology**
to 05.07.2020.

Reference number: 10548

The Department of Sociology combines scientific research and teaching at the University of Vienna. The Department of Sociology, a subunit of the Faculty of Social Sciences, is influenced by the historical traces of the Viennese Sociology, which is dedicated to the understanding of social problems, empirical research and sociological theory.

At the Department of Sociology, three pre-doc positions in the areas of life course, generations, families and age are to be filled.

The advertised positions initially are to be filled until 05 July 2020 with an option to extend the employment relationship.

The position is vacant for the period of absence of a member of staff.

Extent of Employment: 30 hours/week

[Job grading in accordance with collective bargaining agreement](#): §48 VwGr. B1 Grundstufe (praedoc) with relevant work experience determining the assignment to a particular salary grade.

Job Description:

Participation in research, teaching and administration:

- Participation in research projects / research studies
- Participation in publications / academic articles / presentations
- Participation in teaching and independent teaching of courses as defined by the collective agreement
- Supervision of students
- Involvement in the organisation of meetings, conferences, symposiums
- Involvement in the department administration as well as in teaching and research administration

Profile:

- Completed Master's degree or Diploma in Sociology or a related subject
- Professional competence in the areas of life course, generations, families and/or age
- Methodical competence in qualitative and/or quantitative methods
- Didactic competence for teaching at the University
- High ability to express yourself both orally and in writing
- Excellent command of written and spoken English
- Independent work and reliability
- Ability to work in a team
- Excellent command of IT user skills (MS Office, SPSS)

Desirable qualifications are:

- Teaching experience / experience of working with e-learning
- Knowledge of university processes and structures
- Experience abroad
- Basic experience in research methods and academic writing

Application documents:

- Letter of Motivation
- Curriculum vitae
- List of publications, evidence of teaching experience (if available)

- Degree certificates

Research fields:

Main research field	Special research fields	Importance
Sociology	Genealogy	MUST

Languages:

Language	Language level	Importance
English	Very good knowledge	MUST

Applications including a letter of motivation (German or English) should be submitted via the Job Center to the University of Vienna (<http://jobcenter.univie.ac.at>) no later than 08.03.2020, mentioning reference number 10548.

For further information please contact Zartler-Griessler, Ulrike +43-1-4277-48244.

The University pursues a non-discriminatory employment policy and values equal opportunities, as well as diversity (<http://diversity.univie.ac.at/>). The University lays special emphasis on increasing the number of women in senior and in academic positions. Given equal qualifications, preference will be given to female applicants.

Human Resources and Gender Equality of the University of Vienna

Reference number: 10548

E-Mail: jobcenter@univie.ac.at

[Privacy Policy of the University of Vienna](#)

[extern bewerben](#)

[intern bewerben](#)